

Woods Memorial Library

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April 1, 2020 update (changes are **highlighted**)

Governor Charlie Baker extended the emergency order requiring all businesses and organizations that do not provide 'COVID-19 Essential Services' to close their physical workplaces and facilities to workers, customers and the public until Monday, May 4.

The library is tentatively rescheduled to open to the public on Tuesday, May 5, at 2 p.m., acknowledging that this may be extended further. We will continue to monitor the situation and provide updates as they occur; changes will be posted on our website, Facebook, and telephone voicemail message.

Library staff are working from home, including regularly checking the library's voicemail, email, and Facebook during hours we would normally be open. Staff will not be returning phone calls from their personal phones, so **please provide an email address for a faster response**. Please be patient if we do not respond immediately; we will contact you as soon as possible.

If you do not currently have a library card and wish to use our electronic resources that require one, please contact the library by phone or email and **we will set up a card that you can use while we are closed**. If you wish to continue to use the library after we reopen—and we hope you will!—you will be able to make the card permanent by coming to the library with identification.

We have set up an [OverDrive](#) account to purchase copies of e-books and e-audio, although these will be limited due to higher costs for electronic materials. Also, the Children's Room will have an interactive program daily that can be accessed on our Facebook, Instagram, or website. Details about additional library resources and services offered will be posted to our website and Facebook, along with other free events and resources.

C/W MARS has turned on [OverDrive Instant Digital Card](#); you do not need this if you already have a library card. You can also sign up for a [Boston Public Library ecard](#) to access their [online resources](#).

In addition to using [OverDrive](#), patrons may borrow e-content by downloading Libby, a free app available for download on Android and iOS devices. From there, you can borrow e-books, e-audiobooks, and e-magazines by signing in with your library card and PIN. Please contact the library if you need help or don't recall your PIN.

There will be **no fines for overdue materials during the time of our closure**, whether they are from our library or other C/W MARS libraries. C/W MARS has extended due dates to May 1, 2020, and **waiting list expiry dates to November 1, 2020**. Patron library cards with expiration dates between February 16 and April 30, 2020, have also been updated to May 1. Items that were on the hold shelf will be available when we reopen.

C/W MARS will update the current May 1 due dates and patron expiration dates later this month.

We ask that patrons keep borrowed material at home until we reopen. The book return will remain locked. **If items are left outside the library, patrons will be responsible for any damage or loss.**

For any questions or concerns, or for assistance navigating online resources, please do not hesitate to reach out to the library. We are here to help you.

Please stay healthy and safe!

Woods Memorial Library Staff & Barre Board of Library Trustees