

PHOTOGRAPHY AND VIDEOGRAPHY POLICY

Photographing, videoing, and filming in the Woods Memorial Library is allowed with the understanding that it does not interfere with the provision of library services, is consistent with the Library's *Patron Behavior Policy*, and does not infringe on the privacy rights of other library patrons.

AT LIBRARY PROGRAMS

Woods Memorial Library staff may engage in photographing or videoing programs and events that the library holds and reserves the right to utilize them for its own publicity and promotional purposes online and in print. Library staff will notify members of the public before the start of the event when photography and/or video recording is taking place, and any patrons and/or their child(ren) who do not want to be photographed or recorded will be accommodated.

NON-PROFIT, ACADEMIC, OR RESEARCH PROJECTS

People wishing to record for these reasons should get authorization from the Library Director to avoid disruption to library operations. If the request is to capture artifacts or archival materials, the Library Director may require written consent by the Barre Library Association and/or the Board of Library Trustees.

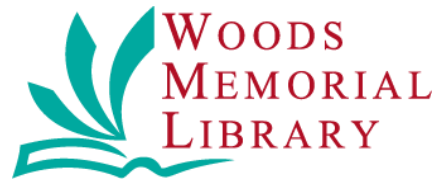
CASUAL FILMING AND PHOTOGRAPHY

The library allows visitors and patrons to engage in casual photography, videoing, and filming while present in the library and on library grounds. Library facilities and grounds are public spaces, and the library is not responsible for incidental photography, videoing, or filming of visitors and patrons of the library. The news media are welcome to take photographs in and around the library. The responsibility for obtaining releases for news photos, video, and film lies with the media outlet.

Only handheld cameras, body cameras, and cell phones may be used to take videos. Because of safety and liability concerns, the use of additional equipment such as tripods, lights, and/or backdrops is not permitted without prior permission.

COMMERCIAL FILMING AND PHOTOGRAPHY

The library building may not be used as setting for advertisements, or for any photographs, video, or audio recordings which will be used for commercial purposes without express written consent by the Barre Library Association and Board of Library Trustees.



RIGHT TO TERMINATE AND LIABILITY FOR INJURIES

The library reserves the right to terminate or restrict any photography or filming session that appears to impede library operations, compromise public safety, building security, patron privacy, or is inconsistent with the *Patron Behavior Policy*.

Permission from the library to conduct these sessions does not mean the library assumes any responsibility. The person or group responsible for taking the photos, videos, or film recordings assumes any and all liabilities, losses, and/or damages for personal injury arising from or related to these activities.